

# Checklist

	YES	NO
Have you paid your deposit?		
Have you received your receipt and confirmation of the booking?		
Have you booked the accommodation for your party or we can arrange a booking reference and your guests book directly with us?		
Have you informed all members of your party of the date and time of your booking?		
Do you have your travel arrangements sorted?		
Do all your party know the directions to the hotel? Parking is available on-site on a first come first saved basis and is chargeable. There is on street parking available close by and additional pay and display parking at the English Riviera Centre.		
Have you checked and informed us of any dietary requirements your party may have?		
Do we know of any requirements of seating arrangements?		
Have you confirmed your final guest numbers and paid your final balance 21 days prior to your party night?		
Have you got your party outfit ready?		

# Christmas Party &

### Christmas Wine Pre-order

Party Date Party Hotel TLH Carlto TLH Toorak Contact number Please complete this form & email directly to the hotel and then call the hotel directly to pay for your wine, by card, within 24 hours of your order:  TLH Toorak Hotel 01803 400400	Po	arty Name			
Please complete this form & email directly to the hotel and then call the hotel directly to pay for your wine, by card, within 24 hours of your order:  TLH Toorak Hotel 01803 400400 TLH Carlton Hotel 01803 400300  Email: tkrec@tlh.co.uk  Email: tkrec@tlh.co.uk  Email: carec@tlh.co.uk  Email: carec@tlh.co.uk  White Wine  1. Brunner Liebfraumilch - Germany 2. Blass Chardonnay - South Australia 2. Email: carec@tlh.co.uk  Rose Wine  1. La Vivienda Tempranillo - Spain 2. Yellow Rock White Zinfandel - USA 2. Yellow Rock White Zin		,		Party Hotel 🔲 TL	
the hotel directly to pay for your wine, by card, within 24 hours of your order:  TLH Toorak Hotel 01803 400400 TLH Carlton Hotel 01803 400300  White Wine  1. Brunner Liebfraumilch – Germany 2. Blass Chardonnay – South Australia 3. CYT Sauvignon Blanc – Chile 4. Ca Del Lago Pinot Grigio – Italy 5. Langlois Sancerre – France 229.95  Red Wine  6. Blass Shiraz – South Australia 519.95  7. Petite Fleur Cabernet Sauvignon – France 519.95  8. CYT Merlot – Chile 519.95  8. CYT Merlot – Chile 519.95  9. Pier 42 Malbec – Argentina 522.45  10. Ogler Heritage Lirac – France  No No req  No req  Cost  Cost  Cost  Cost  Correct within 24 hours of your order:  tkrec@tlh.co.uk  Email: tkrec@tlh.co.uk  Enail: tkrec@tlh.co.uk  Enail: tkrec@tlh.co.uk  Enail: tkrec@tlh.co.uk  Enail: tkrec@tlh.co.uk  Enail: tkrec@tlh.co.uk  Enail:	С	ontact number			
1. Brunner Liebfraumilch – Germany £19.95 2. Blass Chardonnay – South Australia £19.95 3. CYT Sauvignon Blanc – Chile £19.95 4. Ca Del Lago Pinot Grigio – Italy £21.45 5. Langlois Sancerre – France £29.95 6. Blass Shiraz – South Australia £19.95 7. Petite Fleur Cabernet Sauvignon – France £19.95 8. CYT Merlot – Chile £19.95 9. Pier 42 Malbec – Argentina £22.45 10. Ogier Heritage Lirac – France £25.95 No No. req Cost Cost No. req Cost No. req Cost No. req Cost No. req Cost Vivienda Tempranillo – Spain £19.95 12. Vellow Rock White Zinfandel – USA £19.95 12. Yellow Rock White Zinfandel – USA £19.95 12. Yellow Rock White Zinfandel – USA £19.95 13. II Cortigiano Prosecco – Italy £25.45 14. Comtesse de Genlis Champagne – France £39.95 15. Pommery Brut Royal – France £39.95 15. Pommery Brut Royal – France £56.75  You Can pre-order your wines upto 3 days prior to your party night.	th TL	e hotel directly to pay for you H Toorak Hotel 01803 400400	ır wine, b Emai	by card, within 24 hours of your I: <a href="mailto:tkrec@tlh.co.uk">tkrec@tlh.co.uk</a>	order:
2. Blass Chardonnay - South Australia £19.95 3. CYT Sauvignon Blanc - Chile £19.95 4. Ca Del Lago Pinot Grigio - Italy £21.45 5. Langlois Sancerre - France £29.95 6. Blass Shiraz - South Australia £19.95 7. Petite Fleur Cabernet Sauvignon - France £19.95 8. CYT Merlot - Chile £19.95 9. Pier 42 Malbec - Argentina £22.45 10. Ogier Heritage Lirac - France £25.95 No No. req Cost Cost Cost No. req Cost Cost Cost Cost	W	hite Wine		Rose Wine	
3. CYT Sauvignon Blanc - Chile £19.95 4. Ca Del Lago Pinot Grigio - Italy £21.45 5. Langlois Sancerre - France £29.95  Red Wine 6. Blass Shiraz - South Australia £19.95 7. Petite Fleur Cabernet Sauvignon - France £19.95 8. CYT Merlot - Chile £19.95 9. Pier 42 Malbec - Argentina £22.45 10. Ogier Heritage Lirac - France £25.95 No No. req Cost Your party night.	1.	Brunner Liebfraumilch – Germany	£19.95	11. La Vivienda Tempranillo – Spain	£19.95
4. Ca Del Lago Pinot Grigio – Italy 5. Langlois Sancerre – France 529.95  Red Wine 6. Blass Shiraz – South Australia 7. Petite Fleur Cabernet Sauvignon – France 519.95 8. CYT Merlot – Chile 9. Pier 42 Malbec – Argentina 10. Ogier Heritage Lirac – France 10. Ogier Heritage Lirac – France 10. No No. req Cost No No. req Cost Your party night.	2.	Blass Chardonnay – South Australia	£19.95	12. Yellow Rock White Zinfandel – USA	£19.95
4. Ca Del Lago Pinot Grigio – Italy 5. Langlois Sancerre – France 529.95  Red Wine 6. Blass Shiraz – South Australia 7. Petite Fleur Cabernet Sauvignon – France 519.95 8. CYT Merlot – Chile 9. Pier 42 Malbec – Argentina 10. Ogier Heritage Lirac – France 10. Ogier Heritage Lirac – France 11. Contesse de Genlis Champagne – France 539.95 15. Pommery Brut Royal – France 556.75  You can pre-order your wines upto 3 days prior to your party night.	3.	CYT Sauvignon Blanc – Chile	£19.95	Sparkling Wine/Champagn	e
Red Wine  6. Blass Shiraz – South Australia  7. Petite Fleur Cabernet Sauvignon – France  8. CYT Merlot – Chile  9. Pier 42 Malbec – Argentina  10. Ogier Heritage Lirac – France  Wine Required:  No No. req Cost  No No. req Cost Your party night.	4.	Ca Del Lago Pinot Grigio – Italy	£21.45		
6. Blass Shiraz – South Australia \$19.95  7. Petite Fleur Cabernet Sauvignon – France \$19.95  8. CYT Merlot – Chile \$19.95  9. Pier 42 Malbec – Argentina \$22.45  10. Ogier Heritage Lirac – France \$25.95  Wine Required:  No No req Cost your party night.	5.	Langlois Sancerre – France	£29.95		
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Sauvignon – France \$19.95  8. CYT Merlot – Chile \$19.95  9. Pier 42 Malbec – Argentina \$22.45  10. Ogier Heritage Lirac – France \$25.95  Wine Required:  No No. req Cost your party night.	6.	Blass Shiraz – South Australia	£19.95	15. Pommery Brut Royal – France	£56.75
9. Pier 42 Malbec – Argentina 10. Ogier Heritage Lirac – France  \$25.95  You can pre-order your wines upto 3 days prior to your party night.	7.		£19.95		
You can pre-order your wines upto 3 days prior to your party night.	8.	CYT Merlot – Chile	£19.95		
Wine Required:  No No. req Cost your party night.	9.	Pier 42 Malbec – Argentina	£22.45	Valuacin	
No. req — Cost — your party night.			£25.95	pre-order y wines upt	our o
	No	No. req		your party n	

No. req \_\_\_\_\_ Cost \_

No. req \_\_\_\_\_ Cost \_\_

Total Cost \_\_\_\_

TLH Leisure Resort Torquay



# Payment Checklist

Name	Phone Number	Deposit Paid	Final Balance Paid



Party Name.....

# Rooming List

......Party Date.....

Name & Address	Deposit Paid	Room Type	Special Requests**

Please send this rooming list one month prior to your party

TLH Leisure Resort Torquay

<sup>\*\*</sup> Let us know about any special requests at the time of booking and we will do our best to help, although we are unable to guarantee that these requests can always be met.